



2018-2019 Classified Ad Form

Contact Name (please print): \_\_\_\_\_

Company Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

# of issues _____ Begin Date ____/____/____ Begin Date ____/____/____	<b>Type of Ad</b> Classified Display Size _____ Word Count _____	<b>Office Use Only</b> Unit Price \$ _____ Total price \$ _____ Amt. Rec'd \$ _____
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Make-Good Policy

Please notify the University Times of any typographical errors within seven days in order to make the proper corrections. The **University Times** is not responsible for more than one incorrect insertion of any classified ad. The **University Times** reserves the right to approve, reject or edit any classified ad. All ads will receive an invoice via mail.

**University Times** classified and classified display advertising deadline is 5:00PM Thursday for Monday's paper. There is no minimum to the number of insertions desired. Cancellations are taken only before noon, 3 days prior to publication and must be made in writing. In order to run a rental classified ad in the **University Times**, you must read the following policy and sign below to indicate your agreement.

Rental Agreement: I agree not to restrict rental of my property on the basis of race, color, religion, sex, sexual orientation, national origin, age, marital status, pregnancy, disability, or veteran status.

Signature X \_\_\_\_\_